WESTMERE SCHOOL | TE REHU

Westmere School | Te Rehu

Meeting 06: Tuesday 22nd September

Meeting Minutes

Administration

Item	Detail
Welcome / Admin Meeting opened at: 7:39	**Present**: R McColgan, C Thompson, DR Ngatai-Tua, EJ Kururangi, K McBeth, P Scoringe, Z Ikin, K Archibald, R Roiri **In Attendance**: L Jones, Roween Higgie **Apologies**: n/a
Declaration of Interests	None
Speaking rights for non-board members	Granted to L Jones
Correspondence	N/A
Minutes of the last meeting	**Recommendation:** That the minutes of the Westmere School Board meeting held Thursday 13th August 2026 are accepted as a true and fair recording of proceedings. Moved: DN Seconded: KM Voted: Carried
Items from Board Papers	N/A
Matters Arising	Inclusive Culture Policy - Check to see if we can reword/edit to make policy more explicit to what we are doing - Feeling we might be underselling how we are doing - Becs will look into the School Docs example and work with Rochelle on this - Will amend and bring back to the next meeting. Concerns and Complaints - Becs will add to the formal meeting twice a year to ensure it is seen by the Board
Identification of Items for Next Meeting	N/A

Strategic Decisions

Item	Minutes
Camp EOTC Forms	**Recommendation:** That the Board gives permission for the Senior School Camp to go ahead.

	Board asked questions around Dr/Nurse number going compared to previous years. Action: Locations of medical facilities need to be added; school contacts need updating; some parts are still waiting for Camp Adair to send back to us. Visit is planned for the holiday. Approved based on the above being completed. Moved: KA Seconded: CT Voted: Carried
Term 3 Policies	**Recommendation:** That the Board pass the following policies: • School Community Engagement Policy (Board Review) • Inclusive School Culture (Board Review) • Enrolment • Student Attendance (Board Review) • Student Uniform/Student Dress Expectations • Concerns and Complaints Policy (Board Review) Moved: PS Seconded: ZI Voted: Carried

Monitoring

Item	Minutes
Staff & Student Wellbeing	Shared survey results from student and staff wellbeing survey.
Concerns and Complaints Seminar/Webinar	Board members who attended the in-person seminar reported back. Complaints and concerns are brought to the Board proactively so there are no surprises. RM shared C&C register. There were no trends identified. Discussed how staff work to be proactive to avoid worries turning into concerns/complaints. Concerns and Complaints to be added twice yearly to Board workplan so it can be noted in minutes that Board has achieved due diligence.

Meeting closed at: 9:03 PM

Approved on behalf of the Board of Trustees

P Scoringe & C Thompson - Co-Presiding Members