

Westmere School | Te Rehu

Meeting 05: Thursday 31 July 2025

Meeting Minutes

Administration

Item	Detail
Welcome / Admin Meeting opened at: 7:06	Present: R McColgan, C Thompson, P Scoringe, K McBeth, N Hohepa, D Ngatai-Tua, K Lee, A van Leeuwen, K Archibald (online) In Attendance: M Downes, K Walters, C Scragg, T Hartmann Apologies: n/a
Declaration of Interests	None
Speaking rights for non-board members	Granted
Correspondence	Noted
Minutes of the last meeting	Motion: That the minutes of the Westmere School Board meeting held Wednesday 25th June, are accepted as a true and fair recording of proceedings. Moved: PS Seconded: DN Voted: Carried
Unresolved Items from the Board Report	Discussions were had about: <ul style="list-style-type: none">● Contacting home in an emergency<ul style="list-style-type: none">○ Follow-up to a H&S matter. An inquiry was made about how we communicate urgency when a child has been hurt and help parents to make the decision about whether or not to pick up their child to take them to another service, e.g. A&E● 'Dieting'/healthy eating<ul style="list-style-type: none">○ A parent had raised some concern around discussion amongst students about dieting and what constituted a healthy appearance.
Matters Arising	RM to send dates in a poll for the strategic planning day. PS and KA to contact L Rayner for an exit interview.
Identification of Items for Next Meeting	n/a

Strategic Decisions

Item	Minutes
International Students	SIEBA Proposal Discussed the proposal. The Board asked if the Principal had the time to complete this extra work. The Board also did a cost/benefit analysis and felt it was worth proceeding.
Change of Date/Time for Next Board Meeting	The next Board meeting date is changed to Tuesday 9th September confirmed 6pm, with dinner after to acknowledge Board members who have completed their term.

Strategic Planning Day	Discussed.
Appoint Anita Mok as Returns Officer for Staff Board Elections	Motion: That the Board approve Anita Mok as the returning officer for the Staff Board Election. Move: CT Seconded: KL

Monitoring

Item	Minutes
Strategic Aim 2	<p>Curriculum Team reported on progress with NZC and the work they have engaged in with staff to upskill their understanding of the new English and Mathematics curricula.</p> <p>The Board asked about how the team have used data to inform their decision making and what impact it has had. They were also curious about any difficulties the team had had along the way and the processes they went through to resolve these.</p> <p>MD updated Board on Science PLD</p> <p>RM gave an update on progress with NUONI Curriculum</p> <p>The Board were eager to know if they were resourcing this initiative adequately and whether or not more external support could be useful.</p>
Term 2 Data	<p>KM shared Term 2 data</p> <p>RM and KM shared follow-up actions as a result of the Term 2 data.</p> <p>The Board were curious to know the impact of the new curriculum on data, i.e. how different are achievement levels in 2025 compared to 2024. They also sought assurance on whether achievement would continue to improve in the coming year/s to align with previous outcomes. The Board sought to understand how we would know that we were improving with the new curriculum.</p> <p>With regards more specifically to Māori-medium data they wanted to know if there were initiatives that we could create to further engage parents. They also wanted to know if there were any other resources that they could put in to improve outcomes.</p>
Midyear Review of Accounts	<p>AvL to present Presentation</p> <p>The Board asked questions and engaged in discussion to gain assurances about how our funding is being used, how funds roll over year to year, and how uncommitted funds could be used going forward.</p>

Public Excluded Business

Item	Reason for Public Exclusion
RM's Professional Growth Cycle	
DP Growth Cycle	
Resignation	Confidential
Staffing Update	

Meeting closed at: 9:57pm

Approved on behalf of the Board of Trustees

P Scoringe & C Thompson - Co-Presiding Members