

# Westmere School | Te Rehu

Meeting 03: Thursday 15 May 2025

## Meeting Minutes

### Administration

Item	Detail
<b>Welcome / Admin</b> Meeting opened at: 7.02pm	<b>Present:</b> R McColgan, C Thompson, P Scoringe, K McBeth, A van Leeuwen, N Hohepa, K Archibald, K Lee <b>In Attendance:</b> M Downes <b>Apologies:</b> D Ngatai-Tua
<b>Declaration of Interests</b>	None
<b>Speaking rights for non-board members</b>	Granted to M Downes
<b>Co-option of New Board Member</b>	<b>Motion:</b> That the Westmere School Board co-opts Kate Lee Moved: KA Seconded: AL Voted: Carried
<b>Correspondence</b>	Noted
<b>Minutes of the last meeting</b>	<b>Motion:</b> That the minutes of the Westmere School Board meeting held Thursday 3rd April are accepted as a true and fair recording of proceedings. Moved: KA Seconded: PS Voted: Carried
<b>Queries from Board Report</b>	NZSBA Survey <ul style="list-style-type: none"><li>KA went through many of the questions on the survey to ensure she and the Board were comfortable with their responses.</li><li>KA to provide a response on behalf of the Board.</li></ul> Donations <ul style="list-style-type: none"><li>There was concern from the Board about the low payment rate for school donations.</li><li>RM to investigate at a future Whānau Hui with Māori-medium.</li><li>Paul to draft comms for newsletter for whole school.</li></ul>
<b>Matters Arising</b>	
<b>Identification of Items for Next Meeting</b>	

### Strategic Decisions

Item	Minutes
<b>Cyclical Maintenance</b>	RM outlined a three year plan to reset cyclical and general maintenance.  <b>Motion:</b> That the Board accept the proposal for cyclical maintenance. Moved: AL

	Seconded: CT Motion approved
<b>Sponsorship</b>	RM outlined some of the sponsorship requests being made and the need for some guidance around this. The Board agreed to create a sub-committee to create guidelines. Sub-committee: PS and CT
<b>Health &amp; Safety</b>	KA reported back to the Board about what she had learned and felt that a sub-committee to continue to answer some of the questions raised would be valuable. The Board agreed to the creation of a sub-committee. Sub-committee: AvL and KA

### Monitoring

Item	Minutes
<b>Term 1 Data Presentation</b>	KM presented on Term 1 data. The Board would like to keep comparing the data to the Term 4, 2025 data to see if we're progressing more towards our previous achievement level. Board questions: <ul style="list-style-type: none"> <li>Does bringing a more difficult curriculum mean more will fail or does it make everyone rise?</li> </ul>
<b>Wellbeing</b>	MD presented on Mental Health and Wellbeing at Westmere. Board questions: <ul style="list-style-type: none"> <li>Does the school celebrate the different language weeks?</li> <li>It's great to see NUONI leading a lot of celebrations, how do children in EM get to lead?</li> <li>Do we have people coming up for significant milestones?</li> </ul>
<b>Update on Strategic Aim 3</b>	RM gave an update on the process for having international students at Westmere.

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Meeting closed at 9:04 pm

### Approved on behalf of the Board of Trustees

P Scoringe & C Thompson - Co-Presiding Members